

St. Peter in Chains School EPIC

Educator Parent Improvement Council

COMMUNITY NIGHT

29 September 2015

We don't want to play catch up or be on par, we want to be the best!

Meeting Minutes

Date: Tuesday, September 29, 2015

Location: Ryan's Tavern

Meeting Called to Order By: Megan Halverson; with a prayer

Time: 7:10 pm

Attendance:

Father Patrick, Pam Schwartz, Amanda Ward, Tiffany Brandabur, Amy Siegler, Aileen Ernst, Jen Hengehold, Kristen Lunsford, Kathy Hart, Janie Acra, Terry Jacobs, Laura Warner, Nicole Pfirman, Lynn Baird, Shannon & Jason Sieg, Michael Griessar, Katie Hanson, Stephanie & Dave Strano, Donna Peel, Vance Ruppert, Brian & Kathleen Pendergest, Aimee & Randy Hodapp, Jason & Katie Crank, Craig & Angie Bucheit, Lisa & Marc Belden, Sarah Kessler, Michael Collins, Julie Treadway, Emily Arnold, Amy Tischler, Karen Long, Megan & Damon Halverson, David & Lyndsay Phipps, Time & Lyndsay Carpenter, Bridget Pate, Sara Wissman, Michelle & Steve Luebbe, Sara Teed, Andrea Brennan, Colleen Schuster, Dana Wilson, Kim Munafa, James Craft, Mike Cochran, Stefanie Lawson

Opening Prayer led by Megan Halverson – Each parent wrote a prayer for their children and what they hope they will experience as students at St. Peter in Chains. These prayers will be kept in our prayer jar and prayed on throughout the year.

Business Meeting

I. **Budget Report** (Terry Jacobs) – *SEE EPIC BUDGET PIE CHARTS*

II. **Committee Reports**

➤ **Fundraising** (Kathleen Pendergest & Pam Schwartz)

- Walk A Thon (Kathleen Pendergest) –
 - The 7th annual walkathon will take place on Friday, October 9th
 - Goal: \$30,000; currently have \$10,000 in corporate donations.
 - Deadline for donations is October 7, 2015
 - Look for family donation levels in this week's Thursday Folder. Use this information to help you gauge how close your family is to incentive prizes for dollars raised.
 - Volunteer reminder slips will be included in this week's Thursday Folders. If you've signed up to volunteer, this will act as a reminder and indicate where you are to report.

- Must be VIRTUS trained to volunteer at walkathon.
 - Box Tops, Soup Labels, & Tyson (Pam Schwartz)
 - Michael Greisser will be taking over this duty.
 - Keep saving box tops and labels to turn in for cash! More information will be provided in the near future regarding when and where to submit these.
 - Encourage all friends and family to help!
 - Kroger & Target
 - Please double check that your accounts are linked to St. Peter in Chains.
 - As a reminder, Kroger renews their program each year requiring you to resubmit your application to link your plus card to St. Peter in Chains School.
- **Marketing** (Katie Crank & Jen Hengehold)
 - Promotional Video
 - Mike Kurtz, head of media department of University of Dayton will be filming a promotional video of St. Peter in Chains School on Tuesday, October 27th.
 - The video include testimonials from students, teachers and parents
 - This video will be shared on social media and on our school website
 - Once this video is available, please share via social media and personal contacts. This will be an important marketing tool for our school!
 - All involved with the production and posting of the video have names of students that are not permitted to be filmed or placed on social media.
 - Spirit Wear (Amy Siegler)
 - Currently using RockitWear
 - Prices are higher because we are making a profit
 - At the last sale, 47 items were sold for a total of \$1727. Off of that single sale, St. Peter in Chains made a profit of \$259!
 - Basketball spirit wear sale is coming up soon!
- **Events** (Amanda Ward)
 - Get the Scoop Recap
 - Successful event for all!
 - Neiderman Family Night
 - Thursday, October 22, 6-9pm
 - Pay at the main entrance
 - St. Peter in Chains will have a fire pit reserved
 - Bring items to roast (smores, hotdogs, etc.) or an easy snack/dessert to share
 - May want to bring some chairs or a blanket since there is limited seating around the fire pit
- **Welcome PAC** (Andrea Brennan & Megan Halverson)
 - New Family Match Up Program (Meet & Greet and August Picnic)
 - Successful event; great opportunity for new families to connect with existing families from St. Peter in Chains!

- **Teacher Support** (Tiffany Brandabur)
 - Teacher workday is scheduled for Friday, October 23. Teachers and staff will be provided breakfast.
 - Room Parent Program
 - Classroom Halloween Parties are scheduled for October 30.
- **Student Leadership** (Megan Halverson & Stephanie Strano)
 - Exploring ways to involve the students in a variety of activities and school wide leadership programs such as Student Council.
- **Education Commission** (Angie Bucheit & Aileen Ernst)
 - This committee has met to set goals. These goals are hefty so most are likely two year goals.
 - Technology: The goal is by the end of the 1st Trimester, the entire campus will be wireless and St. Peter in Chains will have a class set of devices. By the end of the school year, St. Peter in Chains will have a second class set of devices
 - Going with Chrome Books
 - In the planning phase of develop and support and staff implementation plan.
 - Getting final quote approved
 - Deciding what operating system to use & how to check out Chromebooks
 - These will be kept in the building to reduce breakage rate
 - These devices will be available for any grade level to use
 - Academics:
 - Making academic decision based on data.
 - Pulling in dibbles and IOWA scores to determine areas of improvement and to determine if we need to facilitate professional development for staff
 - There is a wish list for a science lab. Exploring the possibility of getting two different grants to help fund this. Construction on a science lab would be done during the summer months
 - Planning a Career Day/College Career readiness – spring
 - Algebra 1 has been introduced
 - Students will be able to test out of Spanish and health in high school
- **Campus Improvement Committee** (Craig Bucheit & Stephanie Strano)
 - Air Conditioning
 - Jack Bonbright will be drawing up both electrical and mechanical plans for us to submit to Mike Dingeldien for his official stamp of approval. These plans will allow us to seek out competitive quotes for installation of cooling (and possibly an alternative heat source).
 - Will be contacting city reps once plans are drawn to get an estimate for utilities using the proposed methods of cooling.
 - Will contact state reps to see if we qualify for any grants or funding to help with the cost of the units and installation.

- Exploring possible cooling methods
- Ductless heating and cooling vs. forced air; ductless seems to be the most cost effective method
- Landscaping
 - Wilson Landscaping presented plans and will be redoing the flower beds in front of the school. **Thank you Dana and Chris Wilson!**
 - They are donating:
 - Topsoil and mulch
 - Plants
 - Labor
 - Installation of soaker hoses
 - Will periodically trim plants
- Parking Lot
 - Working on obtaining quotes to seal the parking lots.
 - Three year plan was proposed.
 - Year 1: Seal the cracks on blacktop
 - Year 2: Seal the cracks on blacktop
 - Year 3: Repave the entire lot
- Bathroom Repair
 - Working on replacing one of the flush tanks on the urinals in the boys' bathroom.
 - Seeking out plumbers that could help us with this repair.
 - Looking at a vacant school for a similar sized tank.
- New Ideas
 - Proposed the idea of creating murals or art to hang in the building to Bridgett Beatty, our new art teacher
 - This project to be student and community involved
- Concerns
 - The concern over the removal of cigarette butts from the school grounds after Bingo was brought up. This was addressed by Michael Collins and will continue to be monitored.
- Completed Projects to date & Recognition:
 - Thank you to the Joe & Tiffany Brandabur, Shawna & Tim Brandabur, Megan Halverson, Amy Tishler, Holly Fiehrer, and Stephanie Strano for painting and decorating both bathrooms!
 - Thank you Tim Carpenter and his students at Hamilton Career Center for the construction of our shed that will house recess equipment!
 - Thank you Tim and Lyndsay Carpenter for constructing our new St. Peter in Chains Cornhole boards!
- **Athletic Board** (Mike Cochran)
 - Greater Cincinnati Catholic Youth Organization (GCCYO) – New league name
 - Basketball signups went home last Thursday.
 - Currently have 45 kids signed up.
 - Looking at collaborating and joining teams with St. Joes and St. Anne's

- Boys practice starts November 1st, Season starts December 5
- Girls practice starts December 1st
- Both Seasons end late February
- Will both play two tournaments/year (per CYO)
- Looking at starting a golf league with First Tee with the help of Mike Wolf

➤ **Scouts** (James Craft, Sarah Kessler, & Karen Warner)

- Approximately 50 girls signed up for Girl Scouts, Brownies, and Daisies
 - Looking for junior level assistants for Girl Scouts
- Cub Scouts is starting up under the leadership of James Craft
 - 10 boys are signing up; enough for a 1st grade den and almost enough for a 2nd grade den.
 - Looking at having boy scout meetings right after school
 - For more information, contact James Craft

III. **Principal/Priest Report** (Janie Acra/ Father Patrick)

➤ **Principal Comments/Updates:**

- Thank you to all who are in attendance at the first EPIC Meeting.
 - Staff at St. Peter in Chains is excited about all of the opportunities this year is presenting
- Mrs. Hart gave birth to Lillian Margaret
 - Debbie Spencer, a newly retired Kindergarten teacher from Hamilton City Schools, is currently acting as the Kindergarten classroom aide while Mrs. Krabacher fills in as the lead teacher.
- Mrs. Baird is implementing a new web-based science program
- JR High Math program is revamped.
 - You should be proud of your kids for how hard they are working in math.
- Flex bell has been implemented in Junior High (7th and 8th grade).
 - 8th grade is using the time to work on Math.
 - 7th grade is using the time to work on the school newspaper.
- The new administrative team and schedule is working well.
- Thanking you for being committed to St. Peter's school. Thank you for allowing us to work with your beautiful children. We are off to a great start!

➤ **Priest Comments**

- Thank you for such a great start to the school year! I've never seen this many people at any other PTO school meeting and it's really nice to see!

IV. **Calendar Updates/Reminders** (Megan Halverson)

- Walk A Thon... Friday, October 9th
- Family Night at Niederman Farm... Thursday, October 22

- Next EPIC Community Night...
 - Join us at Ryan's Tavern on Monday, November 16th at 7pm
 - The program will be Responsible Use of Technology presented by Steven Smith
 - Social portion will be watching the Bengals on Monday Night Football!
 - There will be 5 EPIC Community nights; stay tuned for future dates and programs

September Program

"Our EPIC Vision"

***We are in this TOGETHER. Our school is a COMMUNITY, and as a community, we THRIVE!
Join the efforts of EPIC, finding the place that fits your interest and life schedule the best.***

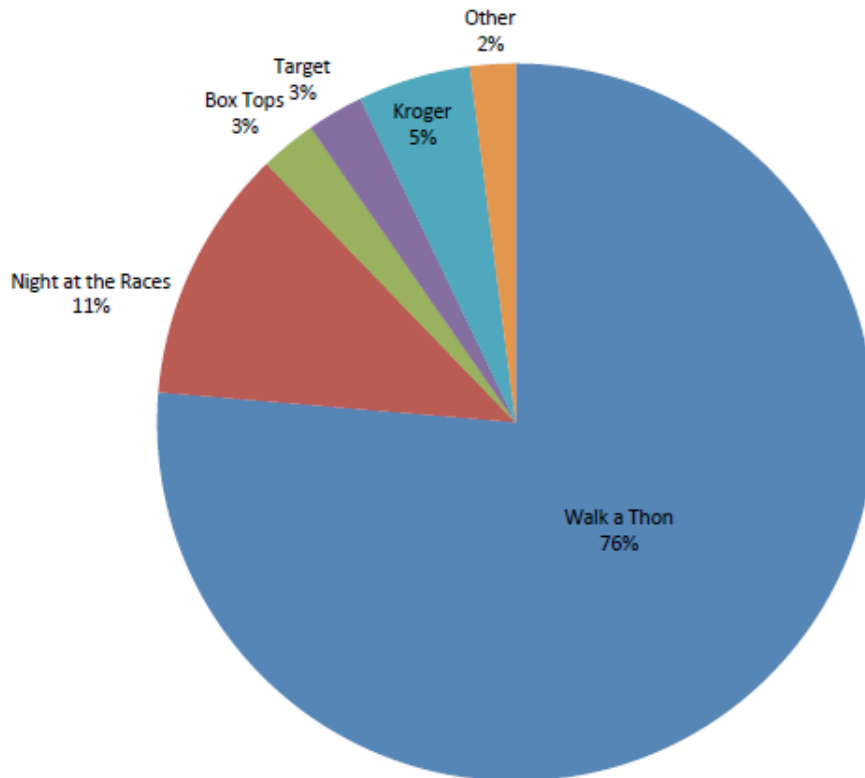
There will be an EPIC flyer in this week's Thursday Folder. Each committee is looking for people willing to help in various areas. If there is an area that you would like to participate in or if you have a skill that you are willing to offer one of the EPIC committees, please sign and return this form!

EPIC Budget 2015-2016

Educator Parent Improvement Council (EPIC) is a collaboration of administration, educators, and parents, committed to the constant improvement of our school according to our vision, and to the building of a strong, faith-filled, and united community.

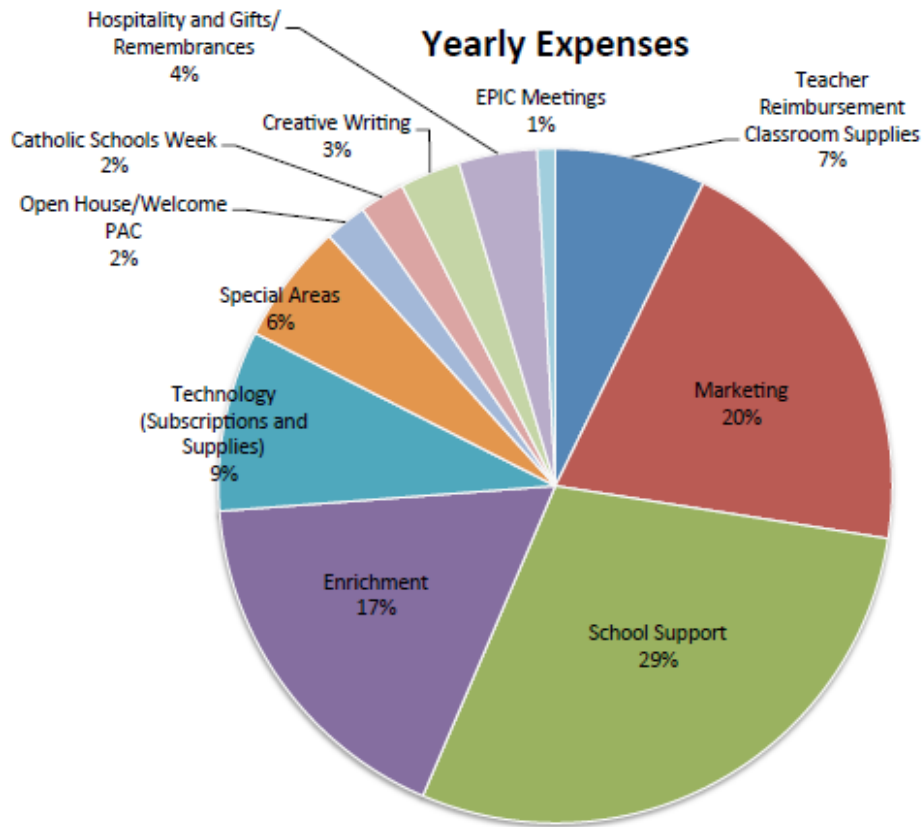
CASH BALANCE as of July 21, 2015 \$58,777.95

PROJECTED REVENUES for 2015-2016 \$39,350



PROJECTED EXPENSES for 2015-2016

\$86,550



Special Projects

