

# St. Peter in Chains School EPIC

Educator Parent Improvement Council

## COMMUNITY NIGHT

9 November 2015

## Meeting Minutes

**Date:** Monday, November 9, 2015

**Location:** Ryan's Tavern

**Meeting Called to Order By:** Megan Halverson

**Time:** 7:10 pm

**Attendance:** Megan Halverson, Stephanie Strano, David Strano, Tim & Lindsay Carpenter, Aimee Hodapp, Laura Warner, Michelle Luebbe, Don Austing, Kathy Hart, Linda Reimer, Melissa Moore, Janie Acra, Aileen Ernst, Damon Halverson, Kathleen Pendergest, Bridget Pate, John Heile, Stefanie Lawson, Dana Wilson, Liz Ritzi, Tiffany Brandabur, Shawna Brandabur, Craig Bucheit, Michael Collins, Kim Munafo, Jennifer Craft, James Craft, Pam Schwartz, Soraya Greer, Julie Treadway, Andy Dixon, Matt Pfirman, Jeff Brennan, Andrea Brennan, Terry Jacobs, Angie Wirtz

**November Program:** "Responsible Technology"  
Stephen Smith, Director of Educational Leadership at Cincinnati Bell

**Opening Prayer** led by Megan Halverson

## Business Meeting

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I. **Budget Report** (Terry Jacobs) – *SEE EPIC BUDGET PIE CHARTS*

II. **Committee Reports**

- **Fundraising** (Kathleen Pendergest & Pam Schwartz)
  - Walk A Thon (Kathleen Pendergest) –
    - The 7<sup>th</sup> annual walkathon took place on Friday, October 9<sup>th</sup>
    - Our annual Goal: \$30,000; currently have \$40,000 in donations.
    - Winning Class Shirts are being ordered for Mrs. Fritsch's Class
    - Photo Postcards will be mailed out by Thanksgiving
  - SPS will now have a Twitter address
  - New Initiatives
    - Chick-fil-A will be served at school on selected Fridays throughout the year.
      - First Chick-fil-A Friday is November 13<sup>th</sup>
      - Orders are due by Tuesday, November 10, 2015

- Profits made will go towards SPS
- Exploring the possibility of having Jimmy John's on select Fridays; possibly as early as December 11<sup>th</sup>.
- Parents Prom!
  - Save the date for Saturday, April 23<sup>rd</sup> for our Parents 80's Prom held in the school gym. Stay tuned for details! Planning is well underway!
  - This will be a fundraiser for SPS
  - Contact Shannon Sieg with questions or suggestions
- Dine Out Nights!
  - Lisa Beldon has been working on securing dates with various restaurants that will donate a portion of their profits to SPS on designated SPS Dine Out Nights. Stay tuned for location and dates!
- **Marketing** (Katie Crank & Jen Hengehold)
  - Promotional Video
    - Mike Kurtz, head of media department of University of Dayton completed his filming of the promotional video of St. Peter in Chains School on Tuesday, October 27<sup>th</sup>.
    - The video includes testimonials from students, teachers and parents
    - This video will be shared on social media and on our school website
    - All involved with the production and posting of the video have names of students that are not permitted to be filmed or placed on social media.
    - Video should be completed by December
  - Spirit Wear (Amy Siegler)
    - Spirit Wear for basketball is now on sale! Look for information in the Link!
- **Events** (Amanda Ward)
  - Neiderman Family Night
    - Fun night out by all that attended
    - Will look into group rates for next year
  - "Books and Breakfast" Grand Event will be held on Friday, November 20<sup>th</sup>
  - Santa Shop will be open on December 3<sup>rd</sup> and 4<sup>th</sup>.
    - Look for Signup Genius invitation to sign up to volunteer! Questions? Contact Stephanie Strano, JoAnn Schutte, or Tammy Eppinghoff
  - SPS Night at Perfect North
    - Wednesday, December 30, Time TBA
- **Welcome PAC** (Andrea Brennan & Megan Halverson)
  - Preparing for open house
    - Open House Date: January 24, 2016
  - Will be contacting families for help with open house!
- **Teacher Support** (Tiffany Brandabur)

- Hospitality Report
  - Served dinners during Conference nights
- Room Parent Program
  - Halloween parties were a success. Please remember younger siblings are not allowed to attend these events and you must be current with VIRTUS to attend.
- **Student Leadership** (Megan Halverson & Stephanie Strano)
  - Exploring ways to involve the students in a variety of activities and school wide leadership programs such as Student Council.
  - First Committee meeting is scheduled for Tuesday, November 17, 2015 at 7PM.
- **Education Commission** (Angie Bucheit & Aileen Ernst)
  - Technology: Trying install wireless by January
    - Going with Chrome Books; purchasing an initial 10 so staff can start exploring educational opportunities using these devices.
    - In the planning phase of develop and support and staff implementation plan.
    - Getting final quote approved
    - Decided to go with the Google Operating system so we can compatible with Badin HS.
    - These will be kept in the building to reduce breakage rate
    - These devices will be available for any grade level to use
- **Campus Improvement Committee** (Craig Bucheit & Stephanie Strano)
  - Air Conditioning
    - Jack Bonbright has completed his drawings of both electrical and mechanical plans for us to submit to Mike Dingeldien for his official stamp of approval. These plans will allow us to seek out competitive quotes for installation of the HVAC units (heating and cooling) and can be used when contacting city reps once plans are drawn to get an estimate for utilities using the proposed methods of cooling.
    - Will contact state reps to see if we qualify for any grants or funding to help with the cost of the units and installation.
    - Decided on Ductless heating and cooling for the classrooms in the main building
  - Parking Lot
    - Working on obtaining quotes to repair the parking lots.
    - The three year plan that was proposed is not going to be doable because the parking lot needs more extensive work.
      - Suggestions of vendors should be sent to Stephanie Strano or Craig Bucheit.
  - Bathroom Repair
    - Working on replacing one of the flush tanks on the urinals in the boys' bathroom.
      - Seeking out plumbers that could help us with this repair.
      - Looking at a vacant school for a similar sized tank.
  - Murals
    - Mrs. Beatty, our art teacher, will be working with the SPS community on creating murals for our school walls.

- The committee will be working on painting the school cafeteria with the use of parent volunteers.

- **Athletic Board** (Mike Cochran) –
  - Volleyball banquet- November 15
- **Scouts** (James Craft, Sarah Kessler, & Karen Warner)
  - Cub Scouts is starting up under the leadership of James Craft in December
    - Be on the lookout for more information!

### III. Principal/Priest Report (Janie Acra/ Father Patrick)

- **Principal Comments/Updates:**
  - Thank you for all of the meals during conferences!
  - We are currently working on our accreditation; a two year process.
    - Required to have both a Catholic Identity Goal and a Student Performance Goal.
    - Catholic Identity Goal: Service Learning
      - We would like the kids to have the opportunity to work out in the community to accomplish this goal.
    - Student Performance Goal: Critical Thinking

### IV. Calendar Updates/Reminders (Megan Halverson)

- Family Christmas Caroling... Sunday, December 6<sup>th</sup>
- Next EPIC Community Night...January (stay tuned to date, time and location information)
  - Monica Scaf, Author of “Live in the Little” and founder of The Playground Group, a creative learning company that delivers workshops on creating meaningful work and life experiences, will be presenting our program.
- Please try to keep yourself informed! Communication is a two way street, so please continue to read The Link (posted every Thursday to the St. Pete’s webpage) and check our website for additional updates.
- If you have not filled out an EPIC Interest Form, please do so! It can be found on our website:
  - <http://www.stpeterinchains.org/documents/2015/10/involvedinepicsignup.pdf>

# EPIC—Financial Report

November 4, 2015

Cash Balance \$ 88,695

